New Final Exam Policies and Exam Prep Guidance for Spring 2021

Know the difference between Registrar scheduled, self-scheduled, and more flexible take-home exams and the associated policies and guidelines. When in doubt consult with your professor or residential college Dean or Director of Studies.

Registrar-Scheduled Exams

- Exams on [this list](#)
- Must be taken in the 3-hour block scheduled by the Registrar
- May only be rescheduled by the Registrar (request [here](#) by April 26th, 2021)

Take-Home Exams

- Any exam not scheduled by the Registrar
- May be self-scheduled at any point during the final exam period (May 6-14, 2021)
- Length of exam defined by the instructor; exam should not exceed 8 hours.

Advice & Best Practices

- Gather and write down in one place information about opening, working on and submitting exams for ALL of your exams.
- Check your exam schedule well in advance, so that you know when any Registrar-scheduled exams are scheduled.
- Communicate with your instructors about their expectations for your take-home exams: How long do they expect the exam to take? What resources are you allowed to consult?
- Adapt your study methods and exam prep to the format of the exam, including whether it is open note or not.
- Make a strategic plan for your take-home exams, leaving yourself time to study, eat, and sleep!
- Get information about ALL your exams before planning for any of them.
- Attend a workshop and/or meet with a learning consultant or course tutor to talk through your plan to ensure it is realistic and effective.
- Do NOT discuss the format, content, or difficulty level of any of your take-home exams with any other students until the exam period has concluded.
- Questions about what is permitted? Ask your professor and consult with a CoD/Honor Committee member.
- Do NOT leave all of your self-scheduled exams to the end of exam period—fatigue and diminished efficiency will likely harm your performance.